



# Vendor Village Contract

Don't miss this opportunity to showcase your wares!

\_\_\_\_\_  
Company or Individual's Name

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
E-Mail

**2024 FEES: 10'x10': \$400 • 10'x20': \$500**

### PFI Vendor Application Checklist

- Application form completely filled out
- Check enclosed (if mailing)
- Insurance information included (See box)
- Brewery or Vineyard**  
(Please provide a copy of necessary PLCB license.)

- Food Vendor**  
(Please provide a copy of current health license.)

### I wish to reserve:

- 10 x 10: (includes 1 table, 1 chair)
- 10 x 20: (includes 1 table, 1 chair)

### I need electricity:

Vendor must provide their own power cords

- \$100 per plug. Quantity: \_\_\_\_\_  
\_\_\_\_\_ Amperage required \_\_\_\_\_ Volts

**TOTAL DUE: \$** \_\_\_\_\_

- I have read the Insurance Requirements and will provide the proper documentation.

### These items must be received before set-up:

- One signed copy of the Plantation Field contract
  - All fees paid for space
  - A **Certificate of Insurance** in the hands of the Plantation Field Committee
  - Insurance Requirements:
    - General Liability in an amount no less than \$1 million per occurrence
    - Worker's Compensation (except for sole proprietors) with the limits no less than \$500,000
- These insurance policies must:
- Be written by an insurance company qualified to do business in the State of Pennsylvania
  - Name the Plantation Field organization, the Plantation Field Board Members and Mr. Cuyler Walker as additional insureds.

The Certificate of Insurance must indicate that insurance coverage is in effect for the entire period of Thursday September 19 through Sunday September 22, 2024 and must contain a policy whereby Plantation Field shall receive at least ten (10) days prior written notice before the insurance carrier cancels or modifies such insurance.

### PAYMENT OPTIONS:

1. Submit forms by email to [jkjhunt@hotmail.com](mailto:jkjhunt@hotmail.com). Send payment by Venmo: @plantationfield (Please include "Vendor Payment" in the comments.)
2. Mail this form and check payable to "PFEE" to:  
P.O. Box 412 • Unionville, PA 19375

**PLEASE RETURN BY AUGUST 9, 2024.**

PLANTATION FIELD EQUESTRIAN EVENTS  
P.O. Box 412 • Unionville, PA 19375

All inquiries contact Jill Hunt: [jkjhunt@hotmail.com](mailto:jkjhunt@hotmail.com) or 302.275.5089